

**Cheddleton Parish Council**

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT COMMITTEE**  
**MEETING HELD IN CHEDDLETON COMMUNITY CENTRE, ROOM 1,**  
**HOLLOW LANE ON TUESDAY, 30<sup>th</sup>. NOVEMBER 2021**

**ATTENDANCE** Chairman - Councillor H. J. Tunna.

Vice-Chairman - Councillor Mrs. D.A. Hartley.

Councillor - M. Ahmad, M.T. Bowen, R.J. Hartley, H.R. Jennings, and Mrs. L.M. Salt.

Member - Mrs. C. Beardmore and Mr. R. Richards.

Clerk - Ms. L. J. Eyre.

16. **APOLOGIES** - Apologies for absence were received from: - Councillor M. Ahmad, it was resolved to accept these.
17. **MINUTES OF THE MEETING OF 27<sup>th</sup>. JULY 2021** - It was resolved to accept these as a true record and signed by the Chairman.
18. **MATTERS ARISING** - No matters were raised.
19. **CORRESPONDENCE**: - There was no correspondence.
20. **UPDATE FIRE RISK ASSESSMENT - COMMUNITY CENTRE** - The Clerk reported that this will need to be updated again considering any further COVID restrictions. The Clerk also stated that the Fire Alarm needs to be tested weekly. Councillor Dakin suggested getting the company back to show us how to do this and giving Christina & Stan training. There are also two faults showing currently which need to be checked anyway.
21. **FUTURE BUILDING WORKS - COMMUNITY CENTRE** - Councillor Bowen stated that as the mobile must be removed that an extension be built incorporating the old boiler room out to give a room as big as the mobile then use the space where the mobile is for car parking and plant some trees. This would be easier to maintain and preferably a sloping roof rather than flat roof. We need to get advice as to the options and costings to do future works and any other ideas are welcome. Councillor Dakin, what should we do to get proposals for it? Councillor Jennings stated that it needs to be done by a draftsman/architect to produce options. The Councillors need to meet to decide what we want to look at doing but the first job would be to remove the mobile. Councillor Bowen suggested access to the kitchen via the new room and ideas to be put forward. Councillor Mrs. Salt suggested local, and a few quotes would need to be provided. We can then once costings are available look to get funding for the works. The next meeting looks at the options with a site meeting. Mrs. Beardmore asked will it mean extended just on the back. Councillor Dakin suggested in addition we could look at Electric Vehicle Charging points and PV Cells on the roof which could be brought in altogether and this will hopefully reduce the carbon footprint as there is funding available for these and would be a good thing to include as part of the project. Councillor Tunna stated demolition of the mobile is the first job so a contractor would need to quote to remove it. Councillor suggested a Christmas Santa's Grotto for the children next year. Councillor Mrs. Salt stated that we would then be in direct competition with the Church.
22. **ANY URGENT WORKS/MATTERS TO RAISE - COMMUNITY CENTRE** - The Clerk reported that the electrician is coming back to fit the outside box for the Christmas Tree. The security lights are working, and new doorbell installed. The Security Alarm is on his list of jobs to do. There was a leak in the main hall which the plumber has fixed as it was an emergency. Mrs. Beardmore reported that a few classes are finishing including Jobs 22 who have moved to

Leek. W.I. have moved to St. Andrews as the Main Hall is too big for them but Room 1 is too small. Kick Boxing have finished because they were using the mobile and unable to use another room on the night they want. Boogie Babies are finishing so she has moved back to Leek for her classes as most people are travelling from Leek and her numbers are getting less. Stan is painting and gardening. The Pudding Run managed without the use of the mobile with no issues. She also reported that unfortunately because the mobile is out of action the art exhibition can not fit in for his December exhibition. Bookings are good now and weekends are fully booked. The Clerk suggested that we could advertise spaces when vacant on the website and Chadderton Chat which would highlight and fill the days that are not so busy. Mrs. Beardmore asked if we could look at replacing worktops in the main kitchen and kick boards and spruce up as its looking tired and well used. Councillor Jennings proposed getting quotes and seconded by Councillor Bowen. This was agreed. Councillor Mrs. Hartley thanked Mrs. Beardmore for the update and Stan for all his hard work. Christmas decorations are up which look great.

23. **UPDATE ON RENOVATIONS WORKS - CRAFT CENTRE** - The Clerk reported a site meeting yesterday with building control who is happy with all works and will meet now at the end of completed works. Fire Service have signed off proposal of the Fire route, emergency lighting and fire alarm. They are slightly behind schedule as the plasterer has been isolating due to COVID and this will put it back by two weeks, but it will be completed before Christmas. Mr. Richards asked about hiring the new room out and the Clerk suggested that it had been raised to advertise the room for hire but that it may be prudent to wait as the Beauty Room does require some works as it is very damp and windows have not been replaced in there so it may be a good opportunity to move Emily temporarily to assess what is needed and get it done. Meetings with Emily & Jane with regards to the rent increase and we do have a duty of care to investigate any issues they have. Councillor Dakin reported he has looked, and first fixing electrics have been done and walls partitioning off the new room. The Clerk has no complaints about the progress and the old entrance has been bricked up and the steps removed which has made it much better for entering the carpark.
24. **ANY URGENT WORKS/MATTERS TO RAISE - CRAFT CENTRE** - The Clerk reported that the electrician has put up the new security light to replace the broken one. New light in the Ladies Toilets and the Hand dryer is now working again. Handyman has fixed the drip on the outside tap. Pisces are coming to service the pumps next Monday. Gas Boilers will be serviced this week. Councillor Dakin asked has he provided certificates of works and we will have a record of works done. The Clerk will speak to him and cover us.
25. **FORWARD AGENDA ITEMS** - None were raised.
26. **CONFIDENTIAL ITEM - FINANCIAL REQUIREMENTS 2022/2023** - After considering the budget required the committee made their recommendations.

Chairman  
8<sup>th</sup>. February 2022.